

XBRL Excel Utility						
1.	<u>Overview</u>					
2.	Before you begin					
3.	Index					
4.	Import XBRL file					
5.	Steps for filing Shareholding Pattern					
6.	Fill up the Shareholding Pattern					

#### 1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of shareholding pattern.

Shareholding pattern XBRL filling consists of two processes. Firstly generation of XBRL/XML file of the Shareholding pattern, and upload of generated XBRL/XML file to BSE Listing Center.

### 2. Before you begin

- 1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
- 2. The system should have a file compression software to unzip excel utility file.
- 3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro Manual attached with zip file.

3. Index									
1	Details of general information about company	General Info							
2	Declaration	<u>Declaration</u>							
3	Summary	<u>Summary</u>							
4	Shareholding Pattern	Shareholding Pattern							

### 4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on Genenral information sheet.

# 5. Steps for Filing Shareholding Pattern

- Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
  - Use paste special command to paste data from other sheet.
- II. Validating Sheets: Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- III. Validate All Sheets: Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

- IV. Generate XML: Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.
  - Save the XBRL/XML file in your desired folder in local system.
- V. Generate Report : Excel Utility will allow you to generate Report. Now click on 'Generate Report" to generate html report.
  - Save the HTML Report file in your desired folder in local system.
  - To view HTML Report open "Chrome Web Browser" .
  - To print report in PDF Format, Click on print button and save as PDF.
- VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

# 6. Fill up the Shareholding Pattern

- 1. Cells with red fonts indicate mandatory fields.
- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
- 3. You are not allowed to enter data in the Grey Cells.
- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
- Adding new rows: Sections such as Promoters details allow you to enter as much data in a tabular form. You can Click on "Add" to add more rows.
- 7. Deleting rows: Rows that has been added can be removed by clicking the button "Delete". A popup will ask you to provide the range of rows you want to delete.
- 8. Select data from "Dropdown list" wherever applicable.
- 9. Adding Notes: Click on "Add Notes" button to add notes

Home Validate Import XML

General information about company										
Scrip code	505850									
NSE Symbol										
MSEI Symbol										
ISIN	INE545L01039									
Name of the company	Mangal Credit and Fincorp Limited									
Whether company is SME	No									
Class of Security	Equity Shares									
Type of report	Quarterly									
Quarter Ended / Half year ended/Date of Report (For Prelisting / Allotment)	31-12-2019									
Date of allotment / extinguishment (in case Capital Restructuring selected) / Listing Date										
Shareholding pattern filed under	Regulation 31 (1) (b)									

Home

Validate

Sr. No.	Particular	Yes/No	Promoter and Promoter Group	Public shareholder	Non Promoter- Non Public	
1	Whether the Listed Entity has issued any partly paid up shares?	No	No	No	No	
2	Whether the Listed Entity has issued any Convertible Securities?	No	No	No	No	
3	Whether the Listed Entity has issued any Warrants?	No	No	No	No	
4	Whether the Listed Entity has any shares against which depository receipts are issued?	No	No	No	No	
5	Whether the Listed Entity has any shares in locked-in?	Yes	Yes	Yes	No	
6	Whether any shares held by promoters are pledge or otherwise encumbered?	No	No			
7	Whether company has equity shares with differential voting rights?	No	No	No	No	
8	Whether the listed entity has any significant beneficial owner?	No				

### Table I - Summary Statement holding of specified securities

Note	Note: Data will be automatically populated from shareholding pattern sheet - Data Entry Restricted in this sheet																				
Categ y (I)				No. of fully paid up equity shares held (IV)				shares (calculated	Number of Voting Rightsheld in each class ofsecurities(IX)							Shareholding , as a %	Number of Locked in shares		Number of Shares pledged or otherwise encumbered		
	or		Nos. Of		No. Of Partly paid- up equity shares held (V)	Depository	Total nos. shares held (VII) = (IV)+(V)+ (VI)		No of Voting (XIV) Rights				No. Of Shares Underlying	ing No. of Shares	No. Of Shares Underlying	assuming full conversion of convertible securities (	(XII)		(XIII)		Number of equity shares held in
	" Category of shareholder (II)	holder	shareholders (III)						Class eg: X	Class eg:y	Total	Total as a % of (A+B+C)	Outstanding convertible securities (X)			as a percentage of diluted share capital) (XI)= (VII)+(X) As a % of (A+B+C2)	No. (a)	As a % of total Shares held (b)	No. (a)	As a % of total Shares held (b)	dematerialized form (XIV)
(A)	Promoter & Promoter Grou	р	9	11019236			11019236	57.05	1,10,19,236.00		11019236.00	57.05				57.05	2000000	18.15			11019236
(B)	Public		4768	8294750			8294750	42.95	8294750.00		8294750.00	42.95				42.95	600	0.01			7520750
(C)	Non Promoter- Non Public																				
(C1	Shares underlying DRs																				
(C2	Shares held by Employe	e Trusts																			
		Total	4777	19313986			19313986	100	19313986.00		19313986.00	100.00				100	2000600	10.36			18539986

Home Validate Number of Voting Rights held in each class of securities(IX) Number of Shares pledged or Number of Locked in shares otherwise encumbered No of Voting (XIV)Rights (XII) (XIII) Shareholding as: No. Of Shares assuming full conversion of No. Of shares Underlying Category & Name No. Of Partly paid-% of total no. of Underlying No. of Shares Number of equity Total as Nos. Of No. of fully paid up underlying Total nos. shares Outstanding a % of Total up equity shares shares (calculated Outstanding Underlying nvertible securities shares held in equity shares held (IV) shareholders Depository |VII) = (IV)+(V)+ (VI) | as per SCRR, 1957) convertible Shareholders Outstanding as a percentage of materialized for Class s a % of tota As a % of total (III) Class Receipts urities and No. (1) (V) Total Voting securities Warrants (Xi) diluted share capital) Shares held (b) Shares held (XIV) (VI) eg:y Warrants (a) (a) (X) (XI)= (VII)+(X) rights (Xi) (a) As a % of (A+B+C2) A Table II - Statement showing shareholding pattern of the Promoter and Promoter Group (1) Individuals/Hindu undivided Family 7150931 37.02 7150931.00 7150931 37.02 37.02 2000000 27.97 7150931 715093 Central Government/ State Government(s) (c) Financial Institutions/ Banks (d) Any Other (specify) 3868305.00 3868305 3868305 3868305 20.03 3868305 20.03 20.0 0.00 Sub-Total (A)(1) 2000000 11019236 11019236 57.05 11019236.00 11019236 57.05 57.05 18.15 11019236 (2) Foreign Individuals (NonResident Individuals/ Foreign Individuals) Government (c) Institutions (d) Foreign Portfolio Investor (e) Any Other (specify) Sub-Total (A)(2) Total Shareholding of Promoter and Promoter Group (A)=(A)(1)+(A)(2) 1101923 11019236 57.05 11019236.0 11019236 Details of Shares which remain unclaimed for Promoter & Promoter Group Table III - Statement showing shareholding pattern of the Public shareholder Note: Kindly show details of shareholders having more than one percentage of total no of shares. Please refer software manual. (1) (a) Mutual Funds (b) Venture Capital Funds Alternate Investment Funds (d) Foreign Venture Capital Investors Foreign Portfolio Investors Financial Institutions/Banks 7814 7814 6314 0.04 7814 0.00 (g) Insurance Companies (h) Provident Funds/ Pension Funds (i) Any Other (specify) Sub-Total (B)(1) 7814 7814 7814.00 7814 0.04 0.04 6314 0.04 Central Government/ State Government(s)/ (2) President of India Sub-Total (B)(2) (3) Non-institutions Individuals i.Individual shareholders holding nominal share capital up to Rs. 2 lakhs. 2959724 2959724 15.32 2959724 2959724 15.32 15.32 0.02 2192684 ii. Individual shareholders holding nominal share capital in excess of Rs. 2 lakhs. 4339163 4339163 4339163 433916 22.4 22.4 4339163 NBFCs registered with RBI Employee Trusts Overseas Depositories (holding DRs) (balancing figure Any Other (specify) 987809 987809 5.11 987809 987809 0.00 982349 4765 8286936 8286936 42.91 8286936.00 8286936 42.91 42.91 0.01 7514436 Sub-Total (B)(3) 600.00 Total Public Shareholding (B)=(B)(1)+(B)(2)+(B)(3) 4768 8294750 8294750 42 95 8294750.00 8294750 42.95 42.95 600.00 0.01 7520750 Details of the shareholders acting as persons in Concert for Public Details of Shares which remain unclaimed for Public C Table IV - Statement showing shareholding pattern of the Non Promoter- Non Public shareholder Custodian/DR Holder - Name of DR Holders (if imployee Benefit Trust (under SEBI (Share based) Total NonPromoter- Non Public Shareholding (C)= (C)(1)+(C)(2 Total ( A+B+C2 ) 4777 1931398 19313986 100.00 19313986.00 19313986 100.00 100.00 2000600 10.36 1853998 Total (A+B+C) 4777 19313986 19313986 100.00 19313986.00 19313986 100.00 100.00 2000600 10.36 1853998 Disclosure of notes in case of promoter holiding in dematerialsed form is less than 100 percentage Add Notes Disclosure of notes in case of public share holding is less than 25 percentage

Disclosure of notes on shareholding pattern for company remarks explanatory

Add Note